



St. Malachy's College

36 Antrim Road, Belfast BT15 2AE



Dear Year 14 Parent/Carer,

I hope your son has enjoyed being back in school, is comfortable with the new procedures and well settled into his A2 studies. Now that he has gone through a full two-week cycle, there are a few points I would like to reinforce.

Arrival & Exit times

Year 14 students start class at 9.15am and are **now permitted** to enter school at 8.40am and go straight to the Croll study, until class or study period 1 starts. They will be supervised there by the Sixth Form Centre staff. Students **must** attend pm registration and at the moment, are allowed to leave school after pm registration. These arrangements will be kept under review.

Students should not leave the school premises during lunchtime.

Face coverings

As per DENI guidance, during the College day, students should now:

- **wear a plain face covering in corridors and other communal areas of the College** (including Sixth Form Centre, the College Chapel and the canteen), unless they are exempt from wearing face coverings for medical reasons.
- Face coverings can be either a mask or a clear, Perspex visor (whichever is the most comfortable).

If students forget to bring a face covering, they may purchase one at student reception.

Social distancing, hand sanitiser and one way system

Pupils should endeavour strenuously to implement 1 metre social distancing, sanitise their hands on entry to the building and each classroom and use the one way system in place within the College.

Absences – sickness and appointments

If a student has an appointment, **parents** should email details of this to the class tutor. The student should report to Student Reception when leaving and returning. If a student is absent, the **parent** should email the tutor with the reason. Notes should not be brought in.

Google Classroom

All students must ensure that they are signed in to Google Classroom using their C2ken username, e.g. jbloggs 222@c2ken.net. This includes the Pastoral and Careers classroom.

ParentApp

If you are not already signed up to ParentApp, we would ask that you register as soon as possible. All correspondence and information is being sent out using this channel. If you are not signed up or have not received an invite please email kokane550@c2ken.net.

I have been very impressed by the way in which our Year 14s have returned to the College, demonstrating strong leadership and a notable level of maturity. Their continuing adherence to the above and their dedication to their studies will help us lead all other pupils in the same way.

Yours sincerely

Mrs S Rayot
Head of KS5

Principal: Mr Paul McBride MA, MEd, B.Mus, PGCE, PQH (NI)

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